



REQUIREMENT OF COMMITTED, PROMISING & RESULT ORIENTED CANDIDATES

HLL Biotech Limited, a Miniratna Central PSU having its State of Art - Integrated Vaccine Complex, is going for further growth and development. The Corporate office & manufacturing facility is located in Chengalpattu, Tamilnadu. The Company believes in achieving organizational excellence through competent human resources and practices having "people centric" approach to achieve its vision to be a premier and integrated company in the Vaccine value chain with strategic presence in Biotech/Pharma both domestic & global sectors.

Company is looking for committed, promising and result oriented candidates for the following positions:

01. NAME OF THE POST:

DGM / Chief Engineer - (Projects)

EDUCATION QUALIFICATION:

Essential: BE / B.Tech (Mechanical Engineering) – In Full Time Regular Course.

Desirable: ME / M.Tech (Mechanical Engineering) – In Full Time Regular Course.

POST QUALIFICATION EXPERIENCE:

Essential Qualification:

- Minimum 12 to 15 years of relevant experience in Design, Execution, Supervision, Documentation and Validation of Clean Room facilities for Vaccine / Biotech / Pharmaceutical / Healthcare manufacturing units.
- Candidate should have at least Five years of overall experience in CPSE / Autonomous bodies / wholly subsidiaries under Ministry in Regular Position for handling PSU regulations.
- Candidates from Ministries/Departments CPWD, MES, BRO, DoT, State Government/Union Territories, Engineering Services, and other Engineering Departments of the Central/State/PSU/Statutory/Autonomous Bodies should be holding analogous post or

Minimum one year of experience in Immediate Lower Grade. Candidate from reputed and leading Private/Other Sectors should have Minimum Comparable CTC of not less than 18.00 Lakhs for applying a Regular Post.

- Candidate should have Good knowledge and experience in cGMP (Current Good Manufacturing Practice) and should have experience in facing cGMP audits for vaccine/pharmaceutical manufacturing Projects.
- Candidate should have co-ordination experience with all work contractors for establishing green field vaccine/pharmaceutical manufacturing facility projects.

JOB DESCRIPTION:

- The candidate would be a key member in the Engineering / Projects vertical of the Company should possess hands on experience in handling Projects preferably in CPSE Companies.
- He / She should be capable of delivering successful completion Cleanroom projects and shall have experience in project execution including procurement & tendering activities for Govt./PSU verticals.
- To manage and oversee the project management and execution functions of various projects of the company.
- Coordinate the activities, operations, resources and personnel of the service verticals as required, including Operations and project management services etc.,
- Preparation and Evaluation of Tender Documents, oversee and monitor for project activities, liaison with stakeholders.
- Conceptual / Detailed Design of vaccine and Pharmaceutical projects.
- Preparation and review of engineering layouts.
- Supervision of a team of engineers and contractor team for implementation of vaccine manufacturing projects.
- Co-ordination / Liaisoning of statutory and regulatory auditing's and approvals for vaccine manufacturing units.
- Support in preparations of DPR, commissioning and validation of vaccine manufacturing units, detailed engineering and site supervision for establishing GMP compliant, clean room infrastructure for vaccine manufacturing units.

Instructions to the Candidates

- Candidates should be employed at the time of applying for the post.
- No enquiry asking for advice on eligibility criteria will be entertained.
- All minimum essential qualification(s) must be from UGC recognized Indian University/ UGC recognized Indian Deemed University or AICTE approved courses from Autonomous Indian Institutions/concerned statutory council (wherever applicable).
- Wherever CGPA/OGPA or letter grade in a Degree/Diploma is awarded, equivalent marks must be indicated in the application as per norms adopted by concerned University/Institutes. Candidate shall be required to attach documentary proof/certificate to this effect from the Institute/University while applying for the Post.
- The candidate should ensure that he/she fulfills the eligibility criteria and other conditions as mentioned in this advertisement. Mere submission of application or meeting the advertised specification does not entitle the candidates' eligibility for the post. In case it is detected at any stage of recruitment/ selection/even after appointment that the candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature/appointment will automatically stand cancelled, as the candidature/appointment would be deemed to be void ab initio.
- The e-mail id mentioned in the application form must remain valid for one year. All future communication with the candidates will take place through e-mail only. HBL will not be responsible for any loss/non-delivery of e-mail/any other communication sent, due to invalid/wrong id or due to any other reason.
- In case the candidate is called for personal interview, he/she will be required to produce his/her original certificate and other relevant documents as mentioned in the application form.
- All computations of age/experience requirement /qualification shall be done w.r.t. Date of advertisement.
- Candidates will be not be entertained any reimbursement of TA/DA who are shortlisted for Personal Interview.
- The Management reserves the right to fill up or not to fill up any of the above positions without assigning any reason whatsoever. HBL also reserves the right to cancel/restrict/modify/alter the recruitment process and also reserves the right to increase/decrease the post advertised, if need arises without issuing any further notice or assigning any reason whatsoever.

- Canvassing by a candidate in any form shall disqualify his/her candidature.
- Any dispute with regard to the said recruitment will be settled within the jurisdiction of Chennai only.
- SC/ST/OBC/PwD candidates will be eligible for relaxation as per Government of India directives.
- Proposed place of posting shown in the detail may vary as per the business requirement, management keeps the right for the final place of posting as deemed fit.
- Essential Qualification other than Minimum experience will be relaxed in case of only Fixed Term Contract Posting.

General Conditions

- Only Indian Nationals are eligible to apply.
- Due to non-submission of correct / valid and legible complete documents, application submitted would be rejected summarily.
- A candidate shall be considered for one post only. However, candidates applying for more than one post will attract cancellation of the candidature.

Initial Place of Posting: CHENNAI.

Number of Positions: 01.

Employment Fraction: Full Time - Regular/ Fixed Term contract.

Grade: E4, Level 10 (29100 – 54500) / Rs.50000 to 80000(Consolidated Pay).

Important Dates:

a) Opening for submission of application: 03.01.2023 (10:00 AM)

b) Last date for Receipt of application: 20.01.2023 (05:00 PM)

Date of Interview & Venue will be intimated to Shortlisted Candidates only.

HOW TO APPLY?

Interested Candidate may duly fill the application along with Biodata shall be send to following address (or) the scanned copy of the application and Biodata shall be send via Email to hr@hllbiotech.com on or before 20th Jan 2023 @ 5:00PM.

HLL Biotech Limited - Integrated Vaccine Complex,

Survey no: 192&195, Meleripakkam (post),

Thirumani Village, Thirukazhukundram,

Chengalpattu, Kanchipuram DT, Tamilnadu,

Pincode - 603003.

Email: hr@hllbiotech.com

Contact: 044 27421449

02. NAME OF THE POST:

Manager / Assistant Engineer - (Instrumentation)

EDUCATION QUALIFICATION:

Essential: BE / B.Tech (Instrumentation Engineering / Electronics & Communication Engineering / Electronics & Instrumentation Engineering) – In Full Time Regular Course.

Desirable: ME/ M.Tech (Instrumentation Engineering / Electronics & Communication Engineering / Electronics Engineering) – In Full Time Regular Course.

POST QUALIFICATION EXPERIENCE:

Essential Qualification:

- Minimum 08 to 10 years of relevant experience in Design, Execution, and Supervision of instrumentation works in large manufacturing facilities.
- Candidates from Ministries/Departments CPWD, MES, BRO, DoT, State Government/Union Territories, Engineering Services, and other Engineering Departments of the Central/State/PSU/Statutory/Autonomous Bodies should be holding analogous post or Minimum one year of experience in Immediate Lower Grade. Candidate from reputed and leading Private/Other Sectors should have Minimum Comparable CTC of not less than 12.00 Lakhs for applying a Regular Post.
- Candidate should have Good knowledge and experience in instrumentation works and should have experience in handling equipment's of Vaccine manufacturing industries.
- Candidate should have co-ordination experience with all work contractors for establishing green field vaccine manufacturing facility projects.
- Candidate should have Good knowledge of PLC / SCADA / HMI / Drives / Supporting software's / Automation.

JOB DESCRIPTION:

- The candidate would be an Incharge for Instrumentation / Automation Engineering vertical of the Company should possess hands on experience in handling similar large instrumentation / automation Projects.

- Responsible for all breakdowns related to instrumentation, Preventive Maintenance, Predictive Standards, cGMP Techniques.
- Preparation / review of PFD, P&ID's, project specific specifications, design calculation / analysis, procurement specification.
- Ensure the availability of the plant control system and equipment throughout the yearly production schedule
- Adhere to current technologies, cGMP to facilitate the instrument audits. Responsible for QMS compliance related to Engineering.
- To ensure the smooth functioning of PLC & HMI. Implementation of cost reduction methods.
- Coordinate with electrical and instrumentation equipment vendors, to ensure compliance with project specifications. Selection of electrical / Instrumentation equipment types, cable sizes and protection type and review drawings, calculations, design reports, etc. by vendors
- Review technical quotes, recommend the selection of suitable electrical equipment and instrumentation, cables and other system components based on process/project requirements to assist procurement/commercial team.
- Carrying out Electrical Integrity and statutory requirement's for compliance
- Conduct inspection for panels, instruments and electrical equipment, cabling system installations on skids, interface connections, witness FAT/SAT, and supervise installation and power turn-on at site
- Responsible for Calibration of MMI's and Building Management System of all blocks
- Lead site implementation of utilities services continuous improvement process
- Installation and Calibration of analytical process Equipment's
- Installation and commissioning of Industrial electrical systems- Power distributions, Motor control, VFD,
- Installation and operation of PLC hardware – AB Micro Logix, SLC, compact logix, Compact logix
- Erection and commissioning of UPS, 24V DC system, Field instruments, MOV/Dampers, PLCs, VFDs, Networking system, programming etc

Instructions to the Candidates

- Candidates should be employed at the time of applying for the post.
- No enquiry asking for advice on eligibility criteria will be entertained.

- All minimum essential qualification(s) must be from UGC recognized Indian University/ UGC recognized Indian Deemed University or AICTE approved courses from Autonomous Indian Institutions/concerned statutory council (wherever applicable).
- Wherever CGPA/OGPA or letter grade in a Degree/Diploma is awarded, equivalent marks must be indicated in the application as per norms adopted by concerned University/Institutes. Candidate shall be required to attach documentary proof/certificate to this effect from the Institute/University while applying for the Post.
- The candidate should ensure that he/she fulfills the eligibility criteria and other conditions as mentioned in this advertisement. Mere submission of application or meeting the advertised specification does not entitle the candidates' eligibility for the post. In case it is detected at any stage of recruitment/ selection/even after appointment that the candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature/appointment will automatically stand cancelled, as the candidature/appointment would be deemed to be void ab initio.
- The e-mail id mentioned in the application form must remain valid for one year. All future communication with the candidates will take place through e-mail only. HBL will not be responsible for any loss/non-delivery of e-mail/any other communication sent, due to invalid/wrong id or due to any other reason.
- In case the candidate is called for personal interview, he/she will be required to produce his/her original certificate and other relevant documents as mentioned in the application form.
- All computations of age/experience requirement /qualification shall be done w.r.t. Date of advertisement.
- Candidates will be not be entertained any reimbursement of TA/DA who are shortlisted for Personal Interview.
- The Management reserves the right to fill up or not to fill up any of the above positions without assigning any reason whatsoever. HBL also reserves the right to cancel/restrict/modify/alter the recruitment process and also reserves the right to increase/decrease the post advertised, if need arises without issuing any further notice or assigning any reason whatsoever.
- Canvassing by a candidate in any form shall disqualify his/her candidature.
- Any dispute with regard to the said recruitment will be settled within the jurisdiction of Chennai only.

- SC/ST/OBC/PwD candidates will be eligible for relaxation as per Government of India directives.
- Proposed place of posting shown in the detail may vary as per the business requirement, management keeps the right for the final place of posting as deemed fit.
- Essential Qualification other than Minimum experience will be relaxed in case of only Fixed Term Contract Posting.

General Conditions

- Only Indian Nationals are eligible to apply.
- Due to non-submission of correct / valid and legible complete documents, application submitted would be rejected summarily.
- A candidate shall be considered for one post only. However, candidates applying for more than one post will attract cancellation of the candidature.

Initial Place of Posting: CHENNAI.

Number of Positions: 01.

Employment Fraction: Full Time - Regular/ Fixed Term contract.

Grade: E2, Level 08 (20600 – 46500) / Rs.30000 to 50000(Consolidated Pay).

Important Dates:

a) Opening for submission of application: 03.01.2023 (10:00 AM)

b) Last date for Receipt of application: 20.01.2023 (05:00 PM)

Date of Interview & Venue will be intimated to Shortlisted Candidates only.

HOW TO APPLY?

Interested Candidate may duly fill the application along with Biodata shall be send to following address (or) the scanned copy of the application and Biodata shall be send via Email to hr@hllbiotech.com on or before 20th Jan 2023 @ 5:00PM.

HLL Biotech Limited - Integrated Vaccine Complex,

Survey no: 192&195, Meleripakkam (post),

Thirumani Village, Thirukazhukundram,

Chengalpattu, Kanchipuram DT, Tamilnadu,

Pincode - 603003.

Email: hr@hllbiotech.com

Contact: 044 27421449