



**TENDER DOCUMENT
FOR
PURCHASE OF PREOWNED VEHICLE AT IVC, CHENGALPATTU**

**DOCUMENT NO: HBL/ADMIN/PREOWNED VEHICLE/2024-25
Dated: 27-01-2025**

**Location:
INTEGRATED VACCINE COMPLEX
AT
CHENGALPATTU
TAMIL NADU
INDIA**



TENDER FOR PURCHASE OF PRE OWNED VEHICLE AT IVC, CHENGALPATTU.

Submitted by Mr/Mrs/Ms _____

Full Name and Address _____

1. I Mr/Mrs/Ms. _____ (or) We, M/s _____

(herein after called as the tenderer) have read the terms and conditions on the basis of which the vehicle (full description of which is given in schedule to this tender) is offered for sale. In token of my/our acceptance of the terms and conditions, I/We have put my/our signature in a copy of terms and conditions, and the same is enclosed.

2. I / We hereby make the tender (offer) for the purchase of the vehicle (Vehicle reg No _____) at the price quoted below and agree to hold this offer open for your acceptance

3. I/We shall not revoke the offer contained in this tender and shall not require HLL Biotech Limited to modify the terms and conditions.

4. In case of any dispute or difference arising, I/We shall abide by the decision of **The Chief Executive Officer, HLL BIOTECH LIMITED, Integrated Vaccine Complex, SF No: 192 & 195, Thirumani Village, Chengalpattu – 603001, Tamil Nadu**

5. I /We undertake to pay GST as applicable

SIGNATURE OF THE TENDERER



DESCRIPTION OF VEHICLE AND TENDER	
REGN No	
PREFRRED MAKE: XUV PREFERRED MODEL : From 2013	
Tender Amount (in words) Rupees	

_____ (Including GST)	
Tender amount (in figures) Rs _____/-	
Dated this _____ day of _____ 2025	
Signature of Witness	Signature of the tenderer/s
NAME	NAME
ADDRESS	ADDRESS
	MOBILE :

SIGNATURE OF THE TENDERER



Terms and Conditions:

1. Tender shall be filed in the tender forms prescribed by the HBL and the same can be downloaded from our HBL Website www.hllbiotech.com
2. If the tender is submitted by a person other than individual, the details relating to the constitution to be specified.
3. Tenders completed in all respects should be enclosed in a sealed cover super scribed thereon as **“Tender for Preowned Vehicle at HBL IVC dtd 27.01.2025”**. Sealed tenders can be sent by registered post with acknowledgement due or in person. Tenders received by post will be considered only if the same is received by HBL within the stipulated time in tender notice and the date of posting shall not be considered as date of receipt of the tender form.
4. Last date for submission of tender **is 03.02.2025 @ 11.00 PM**. The tenders/ bid will be opened on **03.02.2025 @ 11.30 PM** at the above mentioned address. Tenderer participation is desirable at the time of opening of tenders. However, if representatives do not turn up at the appointed time and date, the tenders will be opened in their absence. **E-mail id for submission of queries: cs@hllbiotech.com**
5. HBL reserves the right to reject any or all tenders without assigning any reasons thereof. HBL reserves the right at its discretion to call for a fresh set oftenders.
6. If the tender is accepted, the same will be intimated to the successful tenderer.
7. The tenderer should give full description, condition as to the accuracy of details regarding the vehicle given in the schedule and vehicle is sold on AS IS WHERE IS basis. The tenderer shall be deemed to have satisfied himself/herself on all these points including the vehicle offered for sale.
8. The tenderer shall have to documentary proof of the Registration Certificates, tax paid, insurance cover, etc. from the documents of vehicle available at the above address before submitting the tender. No further claims shall be entertained in this regard after the tender opening. Tenders once submitted cannot be withdrawn on any account
9. Complete address of the tenderer must be given in block letters. Documentary proof of identity and address (preferably Xerox copies of Aadhaar /Voter’s ID card/ Driving licence/ BSNL telephone bill or any other document accepted under KYC norms) should be submitted along with the tender form. If no such proof of identity/ address is provided, the bid shall be considered null and void.
10. The quoted vehicle shall be examined by the team of drivers at HBL before the award of contract.
11. The successful bidder has to bring the sale letter and other RTO forms.



12. In regard to this tender, the decision of HLL BIOTECH LIMITED shall be final and binding.

13. In token of the tenderer having read, understood and accepted the terms and conditions, the tenderer should sign below in the copy of this and enclosed the same along with the tender. If not, the tender will be rejected on that grounds

SIGNATURE OF THE TENDERER